**Supplement 1: CCP Session Learning Objectives and Discussion Topics**

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| **Session** | **CCP Session Agenda Topics** |
| CCP Member Briefing | **Introductory packet contents (emailed and mailed) two weeks before the first session:**   * Welcome packet (letter of appreciation, role of CCP member, compensation details, meeting times and expectations) * Clinical trial briefing booklet (COVID-19 facts, vaccine development basics, importance of diverse participation in clinical trials, protection of clinical trial participants, current COVID-19 vaccine development updates including vaccine types, pharmaceutical companies, and stages) * CCP website (including all of the above informational resources and news) |
| Week 1 | **Presentation Topics:**   * Introductions of community members, clinical trial investigator, and community engagement team * Roles and expectations * Importance of community-engaged research * Overview of COVID-19 vaccine clinical trial   **Discussion Topics:**   * COVID-19 Q&A * COVID-19 clinical trial concerns and questions |
| Week 2 | **Presentation Topics:**   * Enrollment process * Informed consent * National stakeholders and sponsors who are financially and administratively supporting the clinical trial   **Discussion Topic:**   * Q&A on clinical trial and information from the last session |
| Week 3 | **Discussion Topics:**   * Community trust – specific to the COVID-19 vaccine clinical trials * Review of NIH COVID-19 Prevention Network (CoVPN) outreach and recruitment materials and recommendations |
| Week 4 | **Discussion Topics:**   * Risks and benefits of vaccine clinical trial participation * Continued discussion of trust in the community |
| Week 5 | **Presentation Topics:**   * Review of clinical trial recruitment materials and media strategy   **Discussion Topics:**   * Continued conversation of risks and benefits of trial participation * Languages offered by clinical trial staff and potential issues * Recommendations on media company recruitment materials and media strategy |
| Week 6 | **Media Company Presentation and Discussion:**   * Presentation of revised recruitment materials and discussion   **Discussion Topics**:   * Customer service at clinical trial sites |
| Week 7 | **Presentation Topics:**   * Data Safety Monitoring Boards (DSMB)   **Discussion Topics:**   * Addressing clinical trial study pause * How to communicate to communities about the DSMB and the study pause |
| Week 8 | **Presentation Topics:**   * Media company review of talking points for physicians and outreach   **Discussion Topics:**   * Review of feedback on local COVID-19 recruitment website * Outreach for vaccine trial, and what that looks like post-panel |

Abbreviations: CCP, Community Consultant Panel; NIH, National Institute of Health