

Networks Supporting Research Coordinators at CTSA institutions

OVERVIEW

In 2010, the CTSA Research Coordinator Taskforce decided to examine the ways in which CTSA-funded Academic Health Centers (AHCs) support research coordinators. As a member of a CTSA AHC we are asking you to complete an online survey which typically takes 15-20 minutes, but could take up to 30 minutes. This survey can be completed in more than one sitting (please see instructions below). The purpose of this voluntary survey is to identify what kinds of research coordinator networks exist within CTSA AHCs and their affiliates, and where there are none, how research coordinators are supported.

DEFINITIONS FOR THE PURPOSES OF THIS SURVEY

a research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators. This survey will focus on institution-wide networks and services.

a research coordinator is defined as a professional who, manages and oversees one or more aspects of human subject research studies under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Clinical Research Coordinator, Research Assistant, Project Manager, Clinical Research Nurse, etc.

WHO SHOULD COMPLETE THE SURVEY?

This survey does not ask for your personal opinions. Instead it asks about your institution and what kind of infrastructure, if any, exists to support research coordinators. If you feel someone else at your institution should complete the survey and/or have multiple institutions under your CTSA, please forward this survey to the most appropriate representative(s) at each institution.

SOME QUESTIONS MAY REQUIRE CONSULTING OTHERS

Since it may not be possible to answer all questions in one sitting, you may have to consult with other people at your institution (approximation of numbers are acceptable). Some of the questions that might require extra consultation include:

- number of open/active IRB protocols
- number of research coordinators
- number of PIs
- metrics on services for research coordinators
- job titles and descriptions
- types of training and events for research coordinators**

The survey will allow you to save and return to your responses as long as you make note of the password that REDCap will assign to you.

QUESTIONS ABOUT THE SURVEY?

Please direct any questions to the CTSA Network Models survey team at ctsanetworkmodels@gmail.com. Members of the survey team may contact you to clarify or follow-up on your responses.

Once surveys have been reviewed and several network models identified, summary information will be made available to all CTSA institutions.

Thank you for your time and consideration.

Demographics

In order to complete this survey you should be familiar with clinical research at your institution or able to consult others who are familiar with clinical research at your institution in order to answer questions on how research coordinators are networked and supported at your institution.

1 First name of person completing the survey:

2 Last name of person completing the survey:

3 Which one of the following best describes your interaction(s) with research coordinators at your institution (check ALL that apply)?

- ☐ Faculty
- ☐ Staff/Employee
- ☐ Administrator/Manager/Director
- ☐ Institutional Official
- ☐ Principal Investigator/Researcher
- ☐ Other

3a Other, please describe:

6 CTSA Institution (ie the institution that received the CTSA)

- ☐ Albert Einstein College (partnering with Montefiore Medical Center)
- ☐ Boston University
- ☐ Case Western Reserve University
- ☐ Children's National Medical Center
- ☐ Columbia University
- ☐ Duke University
- ☐ Emory University (partnering with Morehouse School of Medicine and Georgia Institute of Technology)
- ☐ Georgetown University with Howard University
- ☐ Harvard University
- ☐ Indiana University School of Medicine
- ☐ Johns Hopkins University
- ☐ Mayo Clinic
- ☐ Medical College of Wisconsin
- ☐ Medical University of South Carolina
- ☐ Mount Sinai School of Medicine
- ☐ New York University School of Medicine (partnering with New York City Health Hospitals Corporation (HHC))
- ☐ Northwestern University
- ☐ Oregon Health & Science University
- ☐ Penn State Milton S. Hershey Medical Center
- ☐ Stanford University
- ☐ The Ohio State University
- ☐ The Rockefeller University
- ☐ The Scripps Research Institute
- ☐ The University of Alabama at Birmingham
- ☐ The University of North Carolina at Chapel Hill
- ☐ The University of Texas Health Science Center at San Antonio
- ☐ The University of Utah
- ☐ Tufts University
- ☐ University of Arkansas for Medical Sciences
- ☐ University of California Los Angeles
- ☐ University of California, Davis
- ☐ University of California, Irvine
- ☐ University of California, San Diego
- ☐ University of California, San Francisco
- ☐ University of Chicago
- ☐ University of Cincinnati
- ☐ University of Colorado Denver
- ☐ University of Florida
- ☐ University of Illinois at Chicago
- ☐ University of Iowa
- ☐ University of Kansas Medical Center
- ☐ University of Kentucky Research Foundation
- ☐ University of Massachusetts Medical School, Worcester
- ☐ University of Miami
- ☐ University of Michigan
- ☐ University of Minnesota Twin Cities
- ☐ University of New Mexico Health Sciences Center
- ☐ University of Pennsylvania
- ☐ University of Pittsburgh
- ☐ University of Rochester School of Medicine and Dentistry
- ☐ University of Southern California
- ☐ University of Texas Health Science Center at Houston
- ☐ University of Texas Medical Branch
- ☐ University of Texas Southwestern Medical Center at Dallas
- ☐ University of Washington
- ☐ University of Wisconsin - Madison
- ☐ Vanderbilt University (partnering with Meharry Medical College)
- ☐ Virginia Commonwealth University
- ☐ Washington University
- ☐ Weill Cornell Medical College (partnering with Hunter College)
- ☐ Yale University

Participating Institutions and Community Partners:

- ☐ Montefiore Medical Center
- ☐ The Children's Hospital at Montefiore
- ☐ Bronx Health Link
- ☐ Clinical Directors Network
- ☐ College of New Rochelle School of Nursing
- ☐ Lehman College, City University of New York
- ☐ New York City Department of Health and Mental Hygiene
- ☐ Beth Israel Medical Center
- ☐ North Bronx Health Network/Jacobi Medical Center
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Boston Medical Center
- ☐ Veterans Administration, Boston Healthcare System
- ☐ Framingham Heart Study
- ☐ Boston HealthNet
- ☐ National Emerging Infectious Diseases Laboratories
- ☐ Northeast Center for Research to Evaluate & Eliminate Dental Disparities
- ☐ Partners in Health and Housing Prevention Research Center
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Case Western Reserve University, Cleveland, OH
- ☐ Cleveland Clinic Lerner College of Medicine of CWRU
- ☐ The Cleveland Clinic Foundation
- ☐ University Hospitals Case Medical Center
- ☐ MetroHealth Medical Center
- ☐ Other

Participating Institutions and Community Partners:

- ☐ The George Washington University School of Medicine and Health Sciences
- ☐ The George Washington University School of Public Health and Health Services
- ☐ The George Washington University School of Engineering and Applied Science
- ☐ RTI International
- ☐ National Association of Community Health Centers
- ☐ DC Primary Care Association
- ☐ Mary's Center for Maternal and Child Care
- ☐ United Planning Organization of DC
- ☐ DC Campaign to Prevent Teen Pregnancy
- ☐ Metro TeenAIDS
- ☐ Summit Health Institute for Research and Education, Inc.
- ☐ RCHN Community Health Foundation
- ☐ Friendship Public Charter Schools
- ☐ Asthma and Allergy Foundation of America
- ☐ Rosemount Center
- ☐ CentroNia
- ☐ The Family Place
- ☐ Boys and Girls Club of Greater Washington
- ☐ Washington, DC, Department of Health
- ☐ Washington, DC, Office of Victim Services
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Columbia University Medical Center
- ☐ New York-Presbyterian Hospital
- ☐ St. Luke's-Roosevelt Hospital Center
- ☐ New York State Psychiatric Institute
- ☐ Research Foundation for Mental Health
- ☐ ARC XVI Fort Washington Senior Center
- ☐ Dominican Women's Development Center
- ☐ Community League of the Heights
- ☐ Community Health Academy of the Heights
- ☐ Other

Participating Institution/Community Partner (if other than Duke University):

Participating Institutions and Community Partners:

- ☐ Emory University
- ☐ Morehouse School of Medicine
- ☐ Georgia Institute of Technology
- ☐ Children's Healthcare of Atlanta
- ☐ Georgia Research Alliance
- ☐ Kaiser Permanente
- ☐ Georgia Bio
- ☐ Atlanta Veterans Affairs Medical Center
- ☐ Centers for Disease Control and Prevention
- ☐ Grady Memorial Hospital and Health System
- ☐ The Robert W. Woodruff Health Sciences Center
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Georgetown University Medical Center
- ☐ Howard University
- ☐ MedStar Health and Research Institute
- ☐ Oak Ridge National Laboratory
- ☐ Washington DC Veterans Affairs Medical Center
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Beth Israel-Deaconess Medical Center
- ☐ Boston College
- ☐ Brigham and Women's Hospital
- ☐ Broad Institute
- ☐ Cambridge Health Alliance
- ☐ Children's Hospital Boston
- ☐ Dana-Farber Cancer Institute
- ☐ Forsyth Institute
- ☐ Harvard Medical School
- ☐ Harvard Pilgrim Healthcare
- ☐ Harvard School of Public Health
- ☐ Harvard University
- ☐ Hebrew Senior Life
- ☐ Joslin Diabetes Center
- ☐ Judge Bakers Children Center
- ☐ Massachusetts Eye and Ear Infirmary
- ☐ Massachusetts General Hospital
- ☐ Massachusetts Institute of Technology
- ☐ McLean Hospital
- ☐ Mount Auburn Hospital
- ☐ Schepens Eye Research Institute
- ☐ Spaulding Rehabilitation Hospital
- ☐ VA Boston Healthcare System
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Purdue University
- ☐ BioCrossroads
- ☐ Clarian Health Partners
- ☐ Cook Group, Incorporated
- ☐ Richard M. Fairbanks Foundation
- ☐ Fairbanks Institute for Healthy Communities
- ☐ Indiana State Government
- ☐ Indiana Health Information Exchange
- ☐ Indiana Network for Patient Care
- ☐ Regenstrief Foundation
- ☐ Regenstrief Institute
- ☐ Roudebush VA Medical Center
- ☐ University of Notre Dame
- ☐ Wellpoint, Inc.
- ☐ Wishard Health Services
- ☐ Indiana University
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Johns Hopkins University
- ☐ Johns Hopkins Hospital
- ☐ Johns Hopkins Bayview Hospital
- ☐ Other

Participating Institution/Community Partner (if other than Mayo Clinic):

Participating Institutions and Community Partners:

- ☐ University of Wisconsin-Milwaukee
- ☐ Marquette University
- ☐ Milwaukee School of Engineering
- ☐ Froedtert Hospital
- ☐ Children's Hospital of Wisconsin
- ☐ Zablocki VA Medical Center
- ☐ BloodCenter of Wisconsin
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Medical University of South Carolina
- ☐ Claflin University
- ☐ Clemson University
- ☐ Greenwood Genetics Center
- ☐ Health Sciences South Carolina
- ☐ Ralph H. Johnson VA Medical Center
- ☐ SC Area Health Education Consortium
- ☐ South Carolina Research Authority
- ☐ South Carolina State University
- ☐ University of South Carolina
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Lehman College
- ☐ Pace University, Lienhard School of Nursing
- ☐ Hunter College
- ☐ Baruch College
- ☐ James J. Peters VA Medical Center
- ☐ Other

Participating Institution/Community Partner (if other than New York City Health and Hospitals Corporation):

Participating Institutions and Community Partners:

- ☐ Children's Memorial Hospital
- ☐ Evanston Northwestern Healthcare
- ☐ Northwestern Medical Faculty Foundation
- ☐ Northwestern Memorial Hospital
- ☐ Rehabilitation Institute of Chicago
- ☐ Infant Welfare Society
- ☐ Consortium to Lower Obesity in Chicago Children
- ☐ Chicago Metropolitan Agency for Planning
- ☐ Center for Cultural Understanding and Change, Field Museum
- ☐ Practice-based Research Networks
- ☐ Other

Participating Institution/Community Partner (if other than Oregon Health & Science University):

Participating Institutions and Community Partners:

- ☐ Penn State Milton S. Hershey Medical Center
- ☐ Penn State College of Medicine
- ☐ Penn State University
- ☐ Cisco Systems, Inc.
- ☐ Cerner Corporation
- ☐ Highmark Inc.
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Kaiser Permanente Division of Research
- ☐ The Palo Alto Medical Foundation for Health Care, Research, and Education
- ☐ Veterans Affairs Palo Alto Health care System
- ☐ Northern California Cancer Center
- ☐ Santa Clara Valley Medical Center
- ☐ Gardner Family Health Network
- ☐ Community Health Partnership of Santa Clara County
- ☐ YMCA of the USA Activate America Program
- ☐ Mountain View-Los Altos Challenge Team
- ☐ Adolescent Pregnancy Prevention Network
- ☐ Stanford University
- ☐ Stanford Hospital & Clinics and Lucile Packard Children's Hospital
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Nationwide Children's Hospital
- ☐ Battelle Memorial Institute
- ☐ Appalachia Community Cancer Network
- ☐ State of Ohio Comprehensive Program for the Prevention, Detection, and Treatment of Lung Cancer
- ☐ The Kroger Company
- ☐ Faith Mission
- ☐ The Ohio State University Extension Agency
- ☐ Ohio Public Schools
- ☐ Metro High School
- ☐ The Ohio State Health Network
- ☐ Primary Care Research Network
- ☐ Columbus Osteopathic Association
- ☐ Other

Participating Institution/Community Partner (if other than Rockefeller University):

Participating Institutions and Community Partners:

- ☐ West Wireless Health Institute
- ☐ The Neurosciences Institute
- ☐ J Craig Venter Institute
- ☐ San Diego Supercomputer Center
- ☐ Genomics Institute of the Novartis Research Foundation
- ☐ Salk Institute for Biological Studies
- ☐ The Center for Applied Genomics at Children's Hospital of Philadelphia
- ☐ San Diego State University
- ☐ Burnham-Sanford Institute for Medical Research
- ☐ Scripps Diabetes Whittier Institute
- ☐ Scripps Clinic Medical Group
- ☐ County of San Diego Free Clinics
- ☐ Community Health Improvement Partners
- ☐ San Diego Border Area Health Education Center
- ☐ Chula Vista Family Health Center
- ☐ Southeast San Diego Elementary Schools
- ☐ Retinal Consulting Services
- ☐ Indian Health Council
- ☐ Other

Participating Institutions and Community Partners:

- ☐ UAB Health System
- ☐ Children's Health System
- ☐ Southern Research Institute
- ☐ HudsonAlpha Institute for Biotechnology
- ☐ UAB Outreach Sites including Alabama urban and rural communities
- ☐ Alabama's Historically Black Colleges and Universities
- ☐ Other

Participating Institutions and Community Partners:

- ☐ RTI InternationalArea L Health Education Center
- ☐ Coastal Area Health Education Center
- ☐ Carolinas Medical Center
- ☐ North Carolina State University
- ☐ North Carolina Central University
- ☐ Eastern Carolina University
- ☐ North Carolina Agricultural and Technical State University
- ☐ University of North Carolina at Charlotte
- ☐ Other

Participating Institutions and Community Partners:

- ☐ CHRISTUS Santa Rosa Children's Hospital
- ☐ San Antonio Metropolitan Health District
- ☐ San Antonio Military Medical Center
- ☐ South Texas Veterans Health Care System
- ☐ Southwest Foundation for Biomedical Research
- ☐ University Health System
- ☐ The University of Texas at San Antonio
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Intermountain Healthcare
- ☐ University Health Care
- ☐ Veterans Administration Salt Lake City Health Care System
- ☐ Other

Participating Institutions and Community Partners:

- ☐ New England Quality Care Alliance Physician Practice Group
- ☐ Tufts Medical Center Institute for Clinical Research and Health Policy Studies
- ☐ Tufts Center for the Study of Drug Development
- ☐ The Jean Mayer USDA Human Nutrition Research Center on Aging (HNRCA)
- ☐ Brandeis University's Heller School and Schneider Institutes for Health Policy
- ☐ The Framingham Heart Study
- ☐ Northeastern University's Bouv College of Health Sciences
- ☐ University of Massachusetts School of Nursing
- ☐ The National Kidney Foundation
- ☐ Asian American Center for Cancer Education and Research
- ☐ Boston Chinatown Neighborhood Center
- ☐ Boston Museum of Science
- ☐ Boston Neighborhood Development Office
- ☐ Boston Public Health Commission
- ☐ Center for Community Health Education Research and Service
- ☐ Codman Square Health Center/ Dorchester House Multi-Service Center of the Dorchester Health Initiative
- ☐ La Alianza Hispana
- ☐ Massachusetts Department of Public Health
- ☐ Partners for a Health Community
- ☐ Somerville Community Health Agenda (of the Institute for Community Health)
- ☐ Tufts University
- ☐ Tufts Medical Center
- ☐ Baystate Medical Center
- ☐ Caritas St. Elizabeth's Medical Center
- ☐ Lahey Clinic
- ☐ New England Sinai Rehabilitation Hospital
- ☐ New England Baptist Hospital
- ☐ Newton-Wellesley Hospital
- ☐ Caritas Carney Hospital
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Arkansas at Little Rock
- ☐ Arkansas Children's Hospital
- ☐ Central Arkansas Veteran's Hospital System
- ☐ The Arkansas Department of Health
- ☐ National Center for Toxicological Research
- ☐ Arkansas Center for Health Improvement
- ☐ Arkansas Minority Health Commission
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of California Los Angeles Health System
- ☐ Cedars-Sinai Medical Center
- ☐ Charles Drew University of Medicine and Science
- ☐ Los Angeles Biomedical Research Institute at Harbor-UCLA Medical Center
- ☐ L.A. Care Health Plan
- ☐ Northeast Valley Health Corporation
- ☐ Health Services Academy High School
- ☐ QueensCare Health and Faith Partnerships and Clinics
- ☐ Los Angeles County Public Health Department
- ☐ Venice Family Clinic
- ☐ Healthy African American Families
- ☐ Community Clinic Association of Los Angeles County
- ☐ American Academy of Pediatrics, California Chapter 2
- ☐ Magnolia Community Initiative/Children's Bureau of Southern California
- ☐ Los Angeles Urban League
- ☐ The Korean Health, Education, Information & Research Center
- ☐ To Help Everyone Clinic
- ☐ Los Angeles Unified School District
- ☐ Public Health Foundation Enterprises, Inc. Women, Infants and Children Program
- ☐ National Coalition of Ethnic Minority Nurse Associations
- ☐ Healthy African American Families/RAND
- ☐ Los Angeles Best Babies Network
- ☐ Korean Resource Center, Los Angeles
- ☐ Other

Participating Institution/Community Partner (if other than University of California, Davis):

Participating Institutions and Community Partners:

- ☐ University of California, Irvine Medical Center
- ☐ UCI Affiliated Community Clinics
- ☐ CHOC Children's Hospital
- ☐ Miller Children's Hospital
- ☐ Long Beach Veterans Administration Hospital
- ☐ Orange County Center for Community Health Research (OCCCHR)
- ☐ Other

Participating Institutions and Community Partners:

- ☐ San Diego State University
- ☐ The Salk Institute for Biological Studies
- ☐ Sanford-Burnham Medical Research Institute
- ☐ J. Craig Venter Institute
- ☐ La Jolla Institute for Allergy & Immunology
- ☐ University of California, San Diego Medical Center
- ☐ Rady Children's Hospital Research Center
- ☐ Veterans Administration Medical Center
- ☐ Palomar Pomerado Hospital
- ☐ Other

Participating Institution/Community Partner (if other than University of California, San Francisco):

Participating Institutions and Community Partners:

- ☐ The University of Chicago, Chicago, IL
- ☐ Argonne National Laboratory (ANL), Argonne, IL
- ☐ Illinois Institute of Technology (IIT), Chicago, IL
- ☐ University of Chicago Medical Center, Chicago, IL
- ☐ Access Community Health Network, Chicago, IL
- ☐ Advocate Health Care, Chicago, IL
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Cincinnati Children's Hospital Medical Center
- ☐ Cincinnati Department of Veterans Affairs Medical Center
- ☐ University Hospital
- ☐ University of Cincinnati
- ☐ College of Allied Health Sciences
- ☐ College of Medicine
- ☐ College of Nursing
- ☐ James L. Winkle College of Pharmacy
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Colorado Denver
- ☐ University of Colorado at Boulder
- ☐ University of Colorado Hospital
- ☐ The Children's Hospital
- ☐ Denver Health
- ☐ National Jewish Medical and Research Center
- ☐ Kaiser Permanente Colorado
- ☐ Denver Veterans Affairs Medical Center
- ☐ Colorado Foundation for Public Health and Environment
- ☐ Colorado Pharmacy Practice Education & Research Network
- ☐ Rocky Mountain Altitude Network
- ☐ Colorado Research Network
- ☐ American Indian/Alaska Native (AI/AN) Programs
- ☐ National Surgical Quality Improvement Program
- ☐ Nurse Family Partnership
- ☐ Colorado Cardiovascular Outcomes Research
- ☐ Catholic Churches
- ☐ Population-based Palliative Care Research Network
- ☐ LUCHAR-Latinos Using Cardio Health Actions to Reduce Risk
- ☐ Denver Metro Emergency Network
- ☐ Stapleton 2040
- ☐ American Academy of Family Physicians National Research Network
- ☐ Colorado Children's Healthcare Access Program
- ☐ Building Investigative Practices for Better Health Outcomes
- ☐ High Plains Research Network
- ☐ Other

Participating Institutions and Community Partners:

- ☐ College of Agricultural and Life Sciences
- ☐ College of Dentistry
- ☐ College of Engineering
- ☐ College of Fine Arts
- ☐ College of Health and Human Performance
- ☐ College of Journalism and Communications
- ☐ College of Liberal Arts and Sciences
- ☐ College of Medicine
- ☐ College of Nursing
- ☐ College of Pharmacy
- ☐ College of Public Health and Health Professions
- ☐ College of Veterinary Medicine
- ☐ Shands HealthCare
- ☐ North Florida/South Georgia Veterans Health System
- ☐ University of Florida Institute of Food and Agricultural Science statewide extension program
- ☐ CTSI Community Advisory Council
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Illinois at Chicago
- ☐ College of Medicine
- ☐ College of Nursing
- ☐ College of Pharmacy
- ☐ College of Dentistry
- ☐ College of Applied Health Sciences
- ☐ School of Public Health
- ☐ College of Engineering
- ☐ Jane Addams College of Social Work
- ☐ College of Urban Planning and Public Affairs
- ☐ College of Liberal Arts and Sciences
- ☐ Advocate Health Care
- ☐ Jesse Brown VA Medical Center
- ☐ University of Illinois at Urbana-Champaign
- ☐ University of Illinois College of Medicine at Peoria
- ☐ University of Illinois College of Medicine at Rockford
- ☐ Other

Participating Institution/Community Partner (if other than University of Iowa):

Participating Institutions and Community Partners:

- ☐ University of Kansas-Lawrence
- ☐ University of Kansas School of Medicine-Wichita
- ☐ University of Missouri-Kansas City
- ☐ Kansas City University of Medicine and Biosciences
- ☐ University of Kansas Hospital-Kansas City
- ☐ Children's Mercy Hospitals & Clinics (Mo. and Kan. campuses)
- ☐ St. Luke's Health System
- ☐ Kansas City Veterans Administration Medical Center
- ☐ Truman Medical Center
- ☐ Swope Health Services
- ☐ Center for Behavioral Medicine
- ☐ Wesley Medical Center-Wichita, Kan.
- ☐ Via Christi Health System-Wichita, Kan.
- ☐ Midwest Cancer Alliance
- ☐ Center for Practical Bioethics
- ☐ Kansas Providers Engaged in Preventive Research
- ☐ Kansas Association for the Medically Underserved
- ☐ Kansas Area Health Education Centers
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Kentucky
- ☐ UK HealthCare
- ☐ Marshall University
- ☐ Lexington Veterans Affairs Medical Center
- ☐ UK Center for Excellence in Rural Health - Hazard
- ☐ UK Center for Rural Health - Morehead
- ☐ UK Center for Rural Health - Madisonville
- ☐ UK Center for Rural Health - Murray
- ☐ UK Center for Rural Health - Danville
- ☐ Other

Participating Institutions and Community Partners:

- ☐ UMass Memorial Health Care
- ☐ University of Massachusetts, Amherst
- ☐ University of Massachusetts, Boston
- ☐ University of Massachusetts, Dartmouth
- ☐ University of Massachusetts, Lowell
- ☐ Massachusetts Biological Laboratories
- ☐ Worcester Polytechnic Institute
- ☐ Abbott Bioresearch Center
- ☐ Charles River Laboratories
- ☐ New England Primate Research Center
- ☐ Donahue Institute
- ☐ Other

Participating Institution/Community Partner (if other than University of Miami):

Participating Institutions and Community Partners:

- ☐ University of Michigan
- ☐ Michigan State University
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Minnesota Amplatz Children's Hospital
- ☐ Fairview Health Services
- ☐ Health Partners Research Foundation
- ☐ Hennepin County Medical Center
- ☐ Mayo Clinic
- ☐ Minnesota Area Health Education Centers
- ☐ Minnesota Department of Health
- ☐ Veterans Administration Hospital
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of New Mexico Health Sciences Center and University Hospitals
- ☐ University of New Mexico
- ☐ New Mexico Veterans Affairs Health Care System
- ☐ TriCore Reference Laboratories
- ☐ Lovelace Clinic Foundation
- ☐ Sandia National Laboratories
- ☐ Los Alamos National Laboratory
- ☐ Indian Health Service
- ☐ New Mexico Angels
- ☐ Mind Research Network
- ☐ University of Alaska
- ☐ University of Idaho
- ☐ University of Montana
- ☐ Montana State University
- ☐ University of Nevada, Reno
- ☐ University of Nevada, Las Vegas
- ☐ New Mexico State University
- ☐ University of Wyoming
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Children's Hospital of Philadelphia
- ☐ University of the Sciences in Philadelphia
- ☐ Wistar Institute
- ☐ Monell Chemical Senses Center
- ☐ Other

Participating Institution/Community Partner (if other than University of Pittsburgh):

Participating Institution/Community Partner (if other than University of Rochester School of Medicine and Dentistry):

Participating Institutions and Community Partners:

- ☐ Children's Hospital Los Angeles
- ☐ Southern California Permanente Medical Group Research and Evaluation
- ☐ Los Angeles County Department of Health Services (LAC-DHS)
- ☐ Los Angeles County Department of Mental Health (LAC-DMH)
- ☐ Community Clinic Association of Los Angeles County
- ☐ Vital Research, LLC
- ☐ Other

Participating Institution/Community Partner (if other than University of Texas Health Science Center at Houston):

Participating Institutions and Community Partners:

- ☐ University of Texas Health Science Center at Houston Galveston College
- ☐ City of Galveston
- ☐ Galveston County Health District
- ☐ Galveston Independent School District
- ☐ Citizens for Environmental Justice
- ☐ Community In-Power and Development Association
- ☐ De Madres a Madre
- ☐ Galveston Houston Association for Smog Prevention
- ☐ Galveston Island Community Research Advisory Committee
- ☐ Galveston Partnership for Better Living
- ☐ Mothers for Clean Air
- ☐ Texas Environmental Justice Advocacy Services
- ☐ The Jesse Tree
- ☐ St. Vincent's Episcopal House
- ☐ Coastal Area Health Education Center
- ☐ Piney Woods Health Education Center
- ☐ Texas Department of State Health Services
- ☐ University of Texas Health Science Center at Tyler
- ☐ Other

Participating Institution/Community Partner (if other than University of Texas Southwestern Medical Center at Dallas):

Participating Institutions and Community Partners:

- ☐ University of Washington
- ☐ Seattle Children's Hospital
- ☐ Fred Hutchinson Cancer Research Center/Seattle Cancer Care Alliance
- ☐ Group Health Cooperative Center for Health Studies
- ☐ Benaroya Research Institute at Virginia Mason
- ☐ Northwest Association for Biomedical Research
- ☐ Other

Participating Institutions and Community Partners:

- ☐ University of Wisconsin - Madison and its 5 academic partners (Schools of Medicine, Nursing, Pharmacy, and Veterinary Medicine and the College of Engineering)
- ☐ University of Wisconsin Hospital and Clinics
- ☐ American Family Children's Hospital
- ☐ William S. Middleton Veterans Administration Hospital
- ☐ UW-Madison Interdisciplinary Research Complex
- ☐ UW-Madison HealthEmotions Research Institute, Research Park Psychiatry
- ☐ Waisman Center at UW-Madison
- ☐ UW Academic Campus at Aurora Sinai Medical Center CTSC satellite (hospital & outpatient)
- ☐ UW Academic Campus at Marshfield Clinic CTSC Satellite
- ☐ St. Joseph's Hospital CTSC Satellite
- ☐ Gundersen Lutheran Clinic
- ☐ Marshfield Clinic
- ☐ Aurora Healthcare
- ☐ UW and its Wisconsin Research and Education Network affiliated practices in WI; the Wisconsin Oncology Network affiliated practices, and the Pediatric Practice-Based Research Network affiliated practices in Wisconsin
- ☐ Meriter Hospital
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Vanderbilt University
- ☐ Meharry Medical College
- ☐ Other

Participating Institutions and Community Partners:

- ☐ McGuire VA Medical Center
- ☐ INOVA Fairfax Hospital
- ☐ VCU Health System
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Washington University
- ☐ St. Louis Children's Hospital of St. Louis
- ☐ Barnes Jewish Hospital
- ☐ Saint Louis University
- ☐ St. Louis College of Pharmacy
- ☐ Southern Illinois University Edwardsville School of Nursing
- ☐ University of Missouri at St. Louis College of Nursing
- ☐ Goldfarb School of Nursing
- ☐ Other

Participating Institutions and Community Partners:

- ☐ Weill Cornell Medical College (WCMC)
- ☐ Weill Cornell Graduate School of Medical Sciences
- ☐ Cornell University
- ☐ Cornell University Cooperative Extension in New York City (CUCE-NYC)
- ☐ Hospital for Special Surgery (HSS)
- ☐ Hunter College, City University of New York
- ☐ Hunter College Research Center for Minority Institutions (RCMI), Center for the Study of Gene Structure and Function
- ☐ Hunter College School of Nursing
- ☐ Memorial Sloan-Kettering Cancer Center (MSKCC)
- ☐ New York-Presbyterian Hospital, Weill Cornell Campus
- ☐ Other

Participating Institution/Community Partner (if other than Yale University):

Other, please specify:

- 7 How many IRB approved studies are currently open within your institution? By "IRB approved" we refer to full board, expedited and exempt studies. (approximation is acceptable)

- ☐ 1-250
- ☐ 250-500
- ☐ 501-1000
- ☐ 1001-1500
- ☐ 1501-2000
- ☐ 2001-2500
- ☐ 2501-3000
- ☐ >3001, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

- 7a >3001, the approximate number is:

7b Provide exact number:

8 How many Principal Investigators (MDs, PhDs, Nurses, PharmDs, etc.) within your institution are conducting human subject research studies (all approved protocols at your institution including exempt and NHSR)? (approximation is acceptable)

- ☐ 1-50
☐ 51-100
☐ 101-200
☐ 201-300
☐ 301-400
☐ 401-500
☐ 501-600
☐ 601-700
☐ 701-800
☐ 801-900
☐ 901-1000
☐ >1001, provide approximate number
☐ Provide exact number
☐ Don't know

8a >1001, the approximate number is:

8b Provide exact number:

9 How many individuals at your institution fulfill the role and/or function(s) of a research coordinator? (approximation is acceptable)

(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human studies under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)

- ☐ 1-50
☐ 51-100
☐ 101-200
☐ 201-300
☐ 301-400
☐ 401-500
☐ 501-600
☐ 601-700
☐ 701-800
☐ 801-900
☐ 901-1000
☐ >1001, provide approximate number
☐ Provide exact number
☐ Don't know

9a >1001, the approximate number is:

9b Provide exact number:

- 10 Is there a database (or a combination of databases) of coordinators names that can be used to identify existing research coordinators and their contact information (e.g., human resources, IRB, email distribution, lists, clinical research office, etc.)?
(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human studies under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)

☐ Yes
☐ No
☐ None
☐ Don't Know

- 10a If yes, how complete is the database or combined databases?

☐ Complete
☐ Fairly Complete
☐ Incomplete
☐ Don't Know

- 10b None, please share your thoughts on why or why not identifying existing research coordinators at your institutions would be helpful:

- 11 Is there a database (or a combination of databases) of coordinators names that can be used to identify newly/recently hired research coordinators and their contact information (e.g., human resources, IRB, email distribution, lists, clinical research office, etc.)?
(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human studies under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)

☐ Yes
☐ No
☐ None
☐ Don't Know

- 11a If yes, how complete is the database or combined databases?

☐ Complete
☐ Fairly Complete
☐ Incomplete
☐ Don't Know

- 11c None, please share your thoughts on why or why not identifying newly/recently hired research coordinators at your institutions would be helpful:

12 How does pertinent research-related information get disseminated to/exchanged with research coordinators at your institution (i.e. education events, mentoring information, job opportunities, etc.)? Select ALL that apply.

- ☐ No information is disseminated/exchanged
- ☐ List-serv
- ☐ Email
- ☐ Training
- ☐ Bulletin boards
- ☐ Regular newsletters
- ☐ Meetings
- ☐ Website(s)
- ☐ Other
- ☐ Don't Know

12a Website url(s):

- ☐ Publicly available
- ☐ Not publicly available

12b Please share your website url(s):

12c Other, please list/describe:

12d What pertinent research-related information is disseminated to/exchanged with research coordinators at your institution? Select ALL that apply.

- ☐ No information is disseminated/exchanged
- ☐ Educational events
- ☐ Mentoring information (between coordinators)
- ☐ Institutional policies
- ☐ Job opportunities
- ☐ Federal regulation announcements
- ☐ Other

12e Other, please list/describe:

13 Which of the following services/activities are provided to research coordinators by your institution? Select ALL that apply.

- ☐ None
- ☐ Coordinator orientation
- ☐ Training
- ☐ Mentorship
- ☐ Routine scheduled meetings
- ☐ Socials/networking events
- ☐ Workshops/educational events
- ☐ Subcommittees tasked with recommending department/ institutional procedures/policies
- ☐ Dissemination of institutional information
- ☐ Other
- ☐ Don't Know

13a Other, please list/describe:

14 Which of these services/activities, if any, are being tracked for measurement purpose (i.e. performance metrics)? Select ALL that apply. For each service/activity selected, related questions will be displayed below.

- ☐ None
- ☐ Coordinator orientation
- ☐ Training
- ☐ Mentorship
- ☐ Routine scheduled meetings
- ☐ Socials/networking events
- ☐ Workshops/educational events
- ☐ Sub committees tasked with recommending department/ institutional procedures/policies
- ☐ Dissemination of institutional information
- ☐ Other
- ☐ Don't Know

For each service/activity offered, please provide the following information:

Coordinator Orientation

14a You selected Coordinator orientation. Please describe any results and/or impact from the coordinator orientation.

14aa Program description:

14ab Recurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14ac Other, please describe:

14ad Total hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14ae >100 hrs, provide approximate number:

14af Provide exact number:

14ag Required?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ah CE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ai Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Training, including continuing education programs

14b You selected Training, including continuing education programs. Please describe any results and/or impact from training.

14ba Program description:

14bbRecurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14bcOther, please describe:

14bdTotal hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14be>100 hrs, provide approximate number:

14bf Provide exact number:

14bgRequired?

- ☐ Yes
- ☐ No
- ☐ Don't know

14bhCE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14bi Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Mentorship

14c You selected Mentorship. Please describe any results and/or impact from mentorship.

14caProgram description:

14cb Recurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14cc Other, please describe:

14cd Total hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14ce >100 hrs, provide approximate number:

14cf Provide exact number:

14cg Required?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ch CE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ci Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Routine Scheduled Meetings

14d You selected Routine scheduled meetings. Please describe any results and/or impact from routine scheduled meetings.

14daProgram description:

14dbRecurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14dcOther, please describe:

14ddTotal hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14de>100 hrs, provide approximate number:

14df Provide exact number:

14dgRequired?

- ☐ Yes
- ☐ No
- ☐ Don't know

14dhCE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14di Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Social Network Events

14e You selected Socials/networking events. Please describe any results and/or impact from socials/networking events.

14eaProgram description:

14ebRecurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14ecOther, please describe:

14edTotal hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14ee>100 hrs, provide approximate number:

14ef Provide exact number:

14egRequired?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ehCE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ei Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Workshops/Educational Events

14f You selected Workshops/educational events. Please describe any results and/or impact from workshops/educational events.

14fa Program description:

14fb Recurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14fc Other, please describe:

14fd Total hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14fe >100 hrs, provide approximate number:

14ff Provide exact number:

14fg Required?

- ☐ Yes
- ☐ No
- ☐ Don't know

14fh CE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14fi Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Subcommittees Tasked with Recommending Department/ Institutional Procedures/Policies

14g You selected Subcommittees tasked with recommending department/ institutional procedures/policies. Please describe any results and/or impact from subcommittees tasked with recommending department/ institutional procedures/policies.

14gaProgram description:

14gbRecurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14gcOther, please describe:

14gdTotal hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14ge>100 hrs, provide approximate number:

14gf Provide exact number:

14ggRequired?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ghCE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14gi Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Dissemination of Institutional Information

14h You selected Dissemination of institutional information. Please describe any results and/or impact from dissemination of institutional information.

14haProgram description:

14hbRecurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14hcOther, please describe:

14hdTotal hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14he>100 hrs, provide approximate number:

14hf Provide exact number:

14hg Required?

- ☐ Yes
- ☐ No
- ☐ Don't know

14hh CE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14hi Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

Other

14i Other, please list/describe and share any results and/or impact it has had at your institution

14ia Program description:

14ib Recurrence (how often offered):

- ☐ None
- ☐ Weekly
- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Bi-annually
- ☐ Annually
- ☐ Other

14ic Other, please describe:

14id Total hours of annual coursework/training:

- ☐ None
- ☐ 1-10 hrs
- ☐ 11-25 hrs
- ☐ 26-50 hrs
- ☐ 51-75 hrs
- ☐ 76-100 hrs
- ☐ > 100 hrs, provide approximate number
- ☐ Provide exact number
- ☐ Don't know

14ie >100 hrs, provide approximate number:

14if Provide exact number:

14ig Required?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ih CE Credits offered?

- ☐ Yes
- ☐ No
- ☐ Don't know

14ii Credits toward an internal certification program earned?

- ☐ Yes
- ☐ No
- ☐ Don't know

14j None, please share your thoughts on why these services are not being tracked:

15 Does your institution endorse (support by promotion or financial contribution) national certification (i.e. ACRP, SoCRA, etc.) of research coordinators?

(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human research under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)

- ☐ No
- ☐ Coordinators are informed, but not encouraged or required to become certified
- ☐ Yes, coordinators are encouraged to be certified
- ☐ Yes, coordinators are required to be certified dependent on position/title
- ☐ Yes, all coordinators are required to be certified
- ☐ Don't know

15a Does your institution offer financial assistance to research coordinators for national certification to ACRP, SoCRA, etc.?

- ☐ Yes
- ☐ No
- ☐ Don't know

15a If yes, please indicate which national certifications are financially supported by your institution.

- ☐ ACRP
- ☐ SoCRA
- ☐ Other

15ab Other, please list:

15b If yes, which of the following are covered? Select ALL that apply

- ☐ Initial certification
- ☐ Continuing education within the national program
- ☐ Certification maintenance (i.e. annual fees)
- ☐ Other
- ☐ Don't know

15bb Other, please list/describe:

16 Outside of national certification agencies, does your institution offer, or is your institution planning to offer, a homegrown formalized research education program?
(A homegrown formalized research education program is defined as a program which has assessed a research coordinator's education, research management experience and Good Clinical Practice competencies. The completion of such a program could allow coordinators to prepare to sit for a national certification exam and/or promote career advancement at their institution.)

- ☐ Currently offered
- ☐ In the works/pending
- ☐ No program offered or planned
- ☐ Don't know

17 Does your institution utilize standardized job descriptions for the various research coordinator positions?
(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human research under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)

- ☐ Yes
- ☐ No
- ☐ Don't know

18 Do research coordinators at your institution go by other job titles (i.e. research coordinators, study coordinators, research nurse, project coordinator, research associate, etc.)?

- ☐ Yes
- ☐ No
- ☐ Don't know

18a If yes, please share what the other research coordinator job titles are:

- 19 Does your institution facilitate collaboration and education of research coordinators through a supportive system of information exchange and/or services (i.e. listserv, brown bag lunches, newsletters, etc.)?
(A research coordinator is defined as a research professional who, manages and oversees one or more aspects of research studies involved in human research under the immediate supervision and direction of the principal investigator and/or sub-investigators. The role of the research coordinator can include such titles as Research Assistant, Project Manager, Clinical Research Nurse, etc.)
- ☐ Yes
☐ No
☐ Don't know
- 19a If yes, what elements are comprised within this system? Select ALL that apply.
(A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.)
- ☐ Listserv
☐ Brown bag lunches
☐ Regular meetings
☐ Newsletters
☐ Trainings
☐ A research coordinator network
☐ Other
- 19b Other, please describe:
- 20 Does your institution have a research coordinator network?
(A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.)
- ☐ Yes
☐ No
☐ Don't know
- 21 Have there been challenges/barriers to establishing the research coordinator network at your institution? Select ALL that apply.
(A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.)
- ☐ None
☐ Financial
☐ Lack of institutional leadership's endorsement
☐ Lack of Principal Investigator support
☐ Lack of infrastructure
☐ Lack of research coordinator time
☐ No identified need for a network
☐ Network not permitted
☐ Other
☐ Don't know
- 21a Other, please list/describe:

- 22 Does your institution have a central resource of experienced and trained study coordinators that support research investigators by providing administrative support and assistance in managing studies (research coordinator pool)? (A research coordinator pool is a central resource of experienced and trained study coordinators that support research investigators by providing administrative support and assistance in managing studies.)

☐ Yes
☐ No
☐ Don't know

22a If yes, it is:

☐ Offered centrally through the institution
☐ Offered through a department
☐ Other

22b Other, please describe:

Research Coordinator Network

The following questions are about the research coordinator network currently at your institution. A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.

- 21 Which best describes the research coordinator network presently at your institution? Select ALL that apply.

☐ Informal institution-wide organization; i.e. not endorsed by administration, division or department
☐ Formal institutional organization; ie officially recognized by the institution
☐ Formal department/program wide; ie officially recognized by the institution
☐ Research coordinators have to join/sign-up/register to become members
☐ All research coordinators within the institution are automatically members
☐ Other
☐ Don't Know

21a Other, please describe:

- 22 In the textbox below, please briefly describe the evolution of this network. What brought your network to where it is today? If not known, insert don't know.

- 23 How are research coordinators recruited to the network at your institution? Select ALL that apply.

☐ Email
☐ Website
☐ Word of mouth
☐ Other

23a Other, please list/describe:

24 How long (in years) has the research coordinator network been in existence (approximation is acceptable)?

25 Was the CTSA/CTSI involved in creating this research coordinator network?
(<https://www.ctsacentral.org/>)

- ☐ Yes
☐ No
☐ Don't know

26 Is your research coordinator network managed by a governing body?
(A governing body is defined as a formal group of individuals who oversee the activities of the network.)

- ☐ Yes
☐ No
☐ Don't know

27 Does the research coordinator network at your institution have a Chair/leader?

- ☐ Yes
☐ No
☐ Don't Know

27a If yes, how is the Chair/leader of the research coordinator network chosen?

- ☐ Appointed by institution leadership
☐ Vote by members
☐ Vote by governing body
☐ Voluntary
☐ Other

27b Other, please list/describe:

28 Does your research coordinator network have a formal mission statement?

- ☐ Yes
☐ No
☐ Don't Know

29 Does your research coordinator network have a formal charter?

- ☐ Yes
☐ No
☐ Don't Know

30 Which entity(ies) provide(s) financial support of the research coordinator network? Financial support can include funding of lunches or provision of staff in kind. Select ALL that apply.

- ☐ Clinical Trials Office
- ☐ Office of Research Administration
- ☐ School of Medicine
- ☐ Hospital
- ☐ CTSA
- ☐ Individual Department(s)
- ☐ Volunteers
- ☐ Not supported
- ☐ Other
- ☐ Don't Know

30a Other, please list/describe:

31 Separate from financial support, is there official leadership endorsement of the research coordinator network at your institution?

- ☐ Yes
- ☐ No
- ☐ Don't Know

31a Yes, please select which of the following have endorsed the network. Select ALL that apply.

- ☐ PI of the CTSA
- ☐ Dean(s)
- ☐ Provost(s)
- ☐ Department Chair(s)
- ☐ Clinical Trials Office
- ☐ Other
- ☐ Don't Know

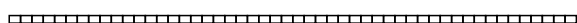
31b Other, please list/describe:

31c No, please describe how the leadership is organized in the research coordinator network at your institution.

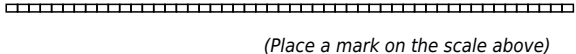
31d Don't know, please describe:

32 In question number 9, you indicated the number of research coordinators at your institution. Of that number, what percent participate in the network? (close approximation or guess is acceptable)

0% 50% 100%



(Place a mark on the scale above)

- 32a You answered less than 100% inclusion. Please share your thoughts on why everyone is not included. Select ALL that apply.
- ☐ No infrastructure to capture all who are in the position of research coordinator,
 - ☐ Not all coordinators opt to join the network
 - ☐ Other
 - ☐ Don't Know
- 32b Other, please list/describe:
- 33 Of the number of research coordinators captured/included in the research coordinator network, how many actually attend activities/events? (close approximation or guess is acceptable)
- 0% 50% 100%
- 
- (Place a mark on the scale above)
- 33a You answered less than 100% participation. What may prevent coordinators from actively participating in the network events? Select ALL that apply.
- ☐ Insufficient time
 - ☐ Topics do not directly relate to every area of research
 - ☐ Investigators do not feel it is worthwhile
 - ☐ Research coordinators do not feel it is worthwhile
 - ☐ Research coordinators are not interested
 - ☐ Participation is not required
 - ☐ Unaware of society/network
 - ☐ Other
 - ☐ Don't Know
- 33b You answered 100% participation. Please share what factors contribute to full participation. If not known, insert don't know.
- 33c Other, please list/describe:
- 34 Please describe any future goals/plans for your research coordinator network. If not known, insert don't know.
- 35 What have been, if any, the strengths/successes of the research coordinator network at your institution? If not know, insert don't know.

36 What have been, if any, the challenges/barriers to establishing the research coordinator network at your institution? Select ALL that apply.

- ☐ None
- ☐ Financial
- ☐ Lack of institutional leadership's endorsement
- ☐ Lack of Principal Investigator support
- ☐ Lack of infrastructure
- ☐ Lack of research coordinator time
- ☐ Other
- ☐ Don't Know

36a Other, please describe:

37 Does your institution have a website for the research coordinator network or dedicated web pages for your research coordinators?

- ☐ Yes
- ☐ No
- ☐ Don't Know

37a If yes, is this website accessible to the general public?

- ☐ Yes
- ☐ No
- ☐ Don't know

37b If yes, please list the URL below:

38 Have there been challenges/barriers to establishing/maintaining the research coordinator network at your institution? Select ALL that apply.

(A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.)

- ☐ None
- ☐ Financial
- ☐ Lack of institutional leadership's endorsement
- ☐ Lack of Principal Investigator support
- ☐ Lack of infrastructure
- ☐ Lack of research coordinator time
- ☐ No identified need for a network
- ☐ Network not permitted
- ☐ Other
- ☐ Don't know

38a Other, please list/describe:

- 39 Is the research coordinator network valuable at your institution?
(A research coordinator network is defined as a supportive system of information exchange and/or services provided to facilitate collaboration and education of research coordinators.)
- ☐ Yes
☐ No
☐ Don't know

39a If yes, please describe any potential benefits a research coordinator network has had at your institution. If not known, insert don't know.

39b If no, please share your thoughts on why a research coordinator network has not been valuable at your institution. If not known, insert don't know.

39c If don't know, please feel free to comment:

- 40 Does your institution have a central resource of experienced and trained study coordinators that support research investigators by providing administrative support and assistance in managing studies (research coordinator pool)?
(A research coordinator pool is a central resource of experienced and trained study coordinators that support research investigators by providing administrative support and assistance in managing studies.)
- ☐ Yes
☐ No
☐ Don't know

40a If yes, it is:

- ☐ Offered centrally through the institution
☐ Offered through a department
☐ Other

40b Other, please describe:

40c If yes, are these coordinators part of your network?

- ☐ Yes
☐ No
☐ Don't know

Feel free to use the box below to add feedback or other comments regarding the infrastructure, if any, that exists to support research.

If we have questions, could we contact you? If so, please provide your name and email address.

Thank you very much for your time! We look forward to reviewing your responses!