

## **“UNITED WE HELP ONE ANOTHER”: Community Pledge Under COVID-19**

As a community, the decisions we make individually have an impact on both the physical safety and the social and emotional well-being of every member of the school. We believe it is important for students, families, and employees to adhere to and uphold community norms that promote the health and well-being of all. Our collective goal is to keep the Hackley community united and safe, and by signing the following pledge, we recognize, accept, and commit to our shared responsibility in achieving that goal.

All community members must commit to following all protocols outlined in Hackley’s Policies and Procedures for Reopening, including:

- Completing and submitting the COVID-19 questionnaire and having a temperature reading taken every morning prior to entering the building.
- Participating in weekly pool testing.
- Keeping a child at home when sick or as otherwise called for by the “Screening Process” section of the Policies and Procedures. In addition:
  - Notifying the school nurse when a child is sick.
  - Contacting a physician when a child is showing COVID-19 related symptoms, and making plans to begin the process of testing when recommended.
  - Notifying the school nurse if and as soon as a student has tested positive for COVID-19.
- Assisting Hackley and public health officials with contact tracing efforts.
- While in school:
  - Wearing a clean face mask that fits snugly over the mouth and nose at all times required
  - Maintaining at least a six-foot distance from community members at all times required.
  - Washing hands upon entry to school, before eating, after bathroom use, and when putting on face masks. Hand sanitizer can be substituted when a sink is not available.
- Hybrid learning:

- Hybrid learning is intended for students who have formally elected this option, or who are under quarantine, or who are home out of an abundance of caution (ie, they may not have passed the Wellness Questionnaire but otherwise feel well).
- We understand students feel pressure not to miss school when sick and we ask for families' partnership in fulfilling our shared duty of care by keeping sick students at home.
- Students who are home due to genuine illness should not plan to attend classes in hybrid mode. Instead, they should focus on resting and recuperating. Similarly, students should not plan to attend class in hybrid mode if they are unable to be physically present at school due to family travel.
- If students cannot attend school in-person but are well enough to attend classes in hybrid mode, the student or family must notify the school by 8am so that the student can participate in the full day of hybrid instruction.
- Students who are approved for hybrid mode should expect to take assessments, tests or quizzes from home. Those who are not approved will take missed assessments upon their return to school.
- Avoiding any nonessential international travel or travel from a state with widespread community transmission of COVID-19 (per the [New York State Travel Advisory](#)). If such travel is unavoidable, committing to quarantining for 14 days upon return.
- Neither hosting, nor attending social gatherings and parties where New York State social distancing guidelines are not being followed.
- Responding in a timely manner to any calls, requests, or updates from Hackley regarding the health of a student.
- As part of our shared responsibility, respectfully encouraging other community members to adhere to these agreements and, if needed, informing the school if significant concerns arise that a community member is not complying with the stated agreements.
- Working in partnership with the school in order to keep our community safe and to create a supportive and positive learning environment
- Reading carefully all communications and updates from Hackley regarding COVID-19

*Failure to comply with these policies, or additional measures deemed necessary, may put members of the Hackley community at greater risk to contract and/or spread COVID-19. As such, the school will address any failure to comply by either limiting or prohibiting an individual's access to campus (including asking students to stay at home and participate in remote learning only) and, in extreme cases, separating an individual or a family from the school community. Employees who cannot comply with these expectations will be addressed by their supervisor according to school policy. Each member of the Hackley School community shares responsibility for the health and safety of all.*

This policy is included in the 2020-2021 Student and Faculty-Staff Handbooks.