Assessment of Readiness for Reopening of the Schools

Please tick the boxes, if the mentioned measure is in place

Pro	ocedural readiness	
1.	Cohorting of students and staff	
i.	Plan for staff attendance	
ii.	Plan for organising students in small groups	
iii.	List of students with no access to online classes	
iv.	Maintenance of register to monitor absenteeism	
2.	Preparedness for illness	
i.	Plan for consent of parents for sending children to school	
ii.	Identified a nearby health facility for emergency	
iii.	Establish a dedicated personnel in school to handle COVID-19 related concerns	
iv.	Plan for safe transportation of sick student or staff	
<i>3</i> .	Scheduling of classes and activities	
i.	Time-based schedules for groups of students	
ii.	Class-based schedules (schedule for every standard of class)	
iii.	Schedules for other activities (doubt-clearing sessions for exams, laboratory activities)	
iv.	Plan for sporting and outdoor activities, with maintenance of preventive measures	
4.	Measures for limiting transmission of infection	
i.	Plan for someone becoming sick or showing symptoms of COVID-19	
ii.	Identified a room for temporary quarantine or isolation	
iii.	Protocol to limit contact among small groups	
iv.	Protocol for limiting non-essential visitors	
iv.	Arrangements to pursue virtual group meetings	

Revised arrangements of infrastructure to maintain social distancing norms		
i.	Classrooms	
ii.	Laboratories	
iii.	Fields and corridors marked in tapes	
iv.	Social distancing circles in front of restrooms, toilets	
V.	Social distancing circles in playgrounds	
vi.	Installation of physical barriers, such as temporary partitions	

Please find attached the illustrations of revised arrangements for classrooms and laboratories in the annexes

Supplies, sanitation and infrastructure-related	
1. Procurement of supplies	
i. Soaps	
ii. Hand sanitisers	
iii. Paper towels or tissues	
iv. Cleaning and disinfection supplies	
v. Trash cans (foot-pedal operated and covered) - at least 1 per room	
vi. Infra-red thermometer	
vii. Masks for staff (preferably cloth)	
2. Schedule for disinfection and cleaning	
i. Classrooms including frequently touched surfaces (tables, chairs, desks)	
ii. Toilets	
iii. Laboratories	
iv. Transport vehicles	
3. Water and sanitation facilities	
i. Ensure uninterrupted supply of water in toilets	
ii. Establishing hand-washing portals in school at check points	
iii. Facility for proper disposal of masks within campus	
4. Physical markings of infrastructure	
i. Provide physical guides, such as tapes on floor and wall signs to promote social distancing	
ii. Ensure proper ventilation in classrooms	
iii. Mark structures not compatible for use	

Dis	splay of IEC material	
i.	Signages on 1. Masks 2. Social distancing 3. Hand hygiene 4. Information on COVID-19	
ii.	Locations in which IEC material are displayed 1. Entrance and exit 2. Classrooms 3. Administrative offices 4. Dining area 5. Toilets 6. Library	
iii.	Use of electronic media to spread information 1. Videos 2. Audio messages 3. Digital posters	
iv.	Display of Helpline number	

Education and Training	
1. Education of staff	
i. Awareness towards COVID-19	
ii. Awareness to general preventive measures	
iii. Awareness to modes of transmission	
iv. Awareness regarding testing centres	
v. Awareness to isolation and quarantine	
2. Training sessions (Virtual or Face-to-face)	
i. Conducted for teachers	
ii. Conducted for non-teaching staff	
iii. Conducted for students	
iv. Conducted for parents	
3. Practice of preventive measures	
i. Hand hygiene practices	
ii. Social distancing measures	
iii. Usage of masks	

y your school, or information that we have missed nclude in the checklist				

Name of the institution —

Name of the person filling the checklist —

Designation —

Date of filling the checklist —

Signature

It is re-emphasised that the checklist is only a guiding document and not for evaluation.