

## CAEP QIPS Survey - Dept Heads

## A National Environmental Scan of Quality Improvement and Patient Safety (QIPS) Efforts

**This is a national survey of EM department Chiefs and associated QIPS EM leads at affiliated teaching hospitals, to gain an understanding of current infrastructure, efforts, and perceived gaps related to QIPS activities in EM across Canada.**

**The goal of this survey, which should take approximately 10 minutes to complete, is to assess the current *administrative* and *operational* infrastructure in place for QIPS activities within your department. There is also an opportunity at the end of the survey to provide suggestions to the CAEP QIPS Committee for future recommendations.**

**Findings of this survey will be presented at the upcoming CAEP Academic Symposium to help provide guidance on future areas of focus and support, and to assist in improving formal QIPS activities in EM across Canada. We will also aim to publish the results from this survey for academic dissemination.**

**Please note that there will be no written consent for this study. Completion of the survey is indication of your consent to participate.**

**If you have any questions regarding the study, please do not hesitate to contact me at [ekwok@toh.ca](mailto:ekwok@toh.ca).**

## CAEP QIPS Survey - Dept Heads

## Hospital

1. Annual ED visit at your hospital:

2. Does your ED primarily see adult patients, pediatric patients, or both?

- ☐ Adults
- ☐ Pediatrics
- ☐ Both

3. Total number of staff emergency physicians working at your center:

4. How many have formal training in Quality Improvement (QI)?

5. Please list the relevant formal QI degrees/certificates.

☐

Msc

☐

Certificate

☐

Other (please specify)

6. How many have formal training in Patient Safety (PS)?

7. Please list the relevant formal PS degrees/certificates.

☐

Msc

☐

Certificate

☐

Other (please specify)

## CAEP QIPS Survey - Dept Heads

### Official Positions

8. Is there an official position within your Dept/Division responsible for Quality Improvement and/or Patient Safety?

☐

Yes

☐

No

## CAEP QIPS Survey - Dept Heads

### Funded Position

9. What is the title of the position as recognized by the department? (e.g. Director of QI)

10. Is the position funded?

☐ Yes

☐ No

11. If funded, indicate source(s) of funding and the approximate percentage of total position funding:

	Percentage of Total Funding
University	<input type="text"/>
Hospital	<input type="text"/>
Physician group	<input type="text"/>
Other	<input type="text"/>

12. How many days per week is this individual funded for dedicated QIPS activities?

## CAEP QIPS Survey - Dept Heads

### Operations

13. Number of FTE support staff (non-physician) in the ED for all Quality Improvement (QI) programs:

14. Number of FTE support staff (non-physician) in the ED for all Patient Safety (PS) programs:

15. Number of dedicated offices in the ED for staff and directors doing QIPS work:

16. Does your ED have a Quality Improvement and/or Patient Safety Committee?

☐ Yes

☐ No

## CAEP QIPS Survey - Dept Heads

### Quality Committee

17. Describe the membership of your Quality Improvement / Patient Safety Committee.

18. How many times does your Quality Improvement / Patient Safety Committee meet per year?

19. Describe the responsibilities of this Committee. (e.g. review clinical cases, M&M issues, carrying out QI projects, etc.)

## CAEP QIPS Survey - Dept Heads

### Suggestions for CAEP QIPS

20. CAEP has recently started a national QIPS Committee. If you are not already, would you like to be included in our distribution list?

☐ No

☐ Yes (enter email)

21. What do you think should be the main goals for the CAEP QIPS Committee over the next 3-5 years?

1.

2.

3.

22. Final Comments:

CAEP QIPS Survey - Dept Heads

THANK YOU!

**Thank you very much for the time and effort. Your contributions will help form a national strategy to improve QIPS activities.**

## CAEP QIPS Survey - Local Leads

### A National Environmental Scan of Quality Improvement and Patient Safety (QIPS) Efforts

**This is a national survey of EM department Chiefs and associated QIPS EM leads at affiliated teaching hospitals, to gain an understanding of current infrastructure, efforts, and perceived gaps related to QIPS activities in EM across Canada.**

**The goal of this survey, which should take approximately 15 to 20 minutes to complete, is to assess the the *educational, academic, and day-to-day operational* infrastructure in place for QIPS activities in your department. There is also an opportunity at the end of the survey to provide suggestions to the CAEP QIPS Committee for future recommendations.**

**Findings of this survey will be presented at the upcoming CAEP Academic Symposium to help provide guidance on future areas of focus and support, and to assist in improving formal QIPS activities in EM across Canada. We will also aim to publish the results from this survey for academic dissemination.**

**Please note that there will be no written consent for this study. Completion of the survey is indication of your consent to participate.**

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## CAEP QIPS Survey - Local Leads

### Education - Postgrad

1. Do you have a formal program or curriculum that teaches Quality Improvement and/or Patient Safety (QIPS) to EM residents?

☐ Yes

☐ No

## CAEP QIPS Survey - Local Leads

### Education - Postgrad QI

2. How many dedicated instructional hours on QIPS per year?

3. Please describe the format of the program/curriculum. (e.g. lectures, is there a QI project component, etc)

## CAEP QIPS Survey - Local Leads

### Education - Postgrad funding

4. Do you have a QIPS Education Director?

☐ Yes

☐ No

## CAEP QIPS Survey - Local Leads

### Education - Postgrad funding

5. Is the QIPS Education Director position funded?

☐ Yes

☐ No

6. If yes, indicated source(s) of funding and approximate percentage of total position funding:

Percentage of Total Position funding

University

Hospital

Physician group

Other

## CAEP QIPS Survey - Local Leads

## Education - Postgrad support

7. Indicate the number of FTE support staff (non-physicians) for QIPS education.

8. How many dedicated offices are there for staff/support staff responsible for QIPS education?

## CAEP QIPS Survey - Local Leads

### Education - Fellowship

9. Do you offer QI and/or PS Fellowship training with formal certification (e.g. MSc, Diploma, etc)?

- ☐ Yes
- ☐ No
- ☐ N/A

10. If yes, indicate source(s) of funding (check all that apply):

- ☐ University
- ☐ Hospital
- ☐ Physician group
- ☐ N/A
- ☐ Other (please specify)



11. If yes, indicate types of Fellowships (check all that apply):

- ☐ MSc
- ☐ Diploma
- ☐ Certificate
- ☐ N/A
- ☐ Other (please specify)

## CAEP QIPS Survey - Local Leads

### Education - CPD

12. Does your group have a Director of Continuing Professional Development (CPD)?

- ☐ Yes
- ☐ No

13. If yes, is the position funded?

- ☐ Yes
- ☐ No

14. Are QIPS topics regularly addressed in CPD activities for staff physicians?

- ☐ Yes
- ☐ No

15. If yes, how often and in what format?

16. Does your Dept/Division require staff members to take part in QIPS training as part of annual review or reappointment?

- ☐ Yes
- ☐ No
-

## CAEP QIPS Survey - Local Leads

### Academics - Scholarship

17. How many faculty members are funded to carry out QIPS scholarship?

18. How many external peer-reviewed QIPS grants does your group currently hold?

19. How many QIPS-focused peer-reviewed publications (manuscripts) has your group had in the past 5 years?

20. How many QIPS-focused peer-reviewed abstracts (posters, conference presentations, etc) has your group had in the past 5 years?

21. Does your Dept/Division provide internal rewards (e.g. points, grants, etc) to encourage faculty for QIPS scholarship?

☐ Yes

☐ No

22. If yes, please describe format (and monetary value if applicable):

## CAEP QIPS Survey - Local Leads

### Academics - Infrastructure

23. Do all faculty doing QIPS work have access to (check all that apply):

☐ Research Methodologist

☐ Mentorship

☐ Administrative support

☐ Statistician

☐ Librarian

☐ Other (please specify)

24. Comments:

25. Do you have a process for facilitating resident QIPS research projects?

☐ Yes

☐ No

26. If yes, please describe the process for resident supervision.

## CAEP QIPS Survey - Local Leads

### QIPS Activity

27. How many active QIPS projects do you currently have running in your Dept/Division?

28. Who are the main leads on the above QIPS projects? Indicate the respective % of all QIPS leads on these projects:

% of QIPS Projects being led by...	
Physician	<input type="text"/>
Nurse	<input type="text"/>
Allied Health	<input type="text"/>
Other	<input type="text"/>

29. Does your Dept/Division have an explicitly documented Quality Plan?

- ☐ Yes
- ☐ No
- ☐ Not sure

30. If yes, are your QIPS projects directly linked to the Quality Plan?

- ☐ Yes
- ☐ No

## CAEP QIPS Survey - Local Leads

### CAEP QIPS Committee

31. CAEP has recently started a national QIPS Committee. If you are not already, would you like to be included in our distribution list?

- ☐ No
- ☐ Yes (enter email)

32. We are building a registry of ED QIPS "champions" at local sites across Canada, individuals whom others can contact for advice on their own QI and/or PS initiatives and connect locally. The idea is to build a community of practice and advisory support. Would you be interested in being listed as a local champion?

☐

No

☐

Yes (please enter email)

33. What do you think should be the main goals for the CAEP QIPS Committee over the next 3-5 years?

1.

2.

3.

34. Final comments:

CAEP QIPS Survey - Local Leads

THANK YOU!

Thank you very much for the time and effort. Your contributions will help form a national strategy to improve QIPS activities.