**INFORMATION:** This questionnaire is designed to gather basic information about the needs, gaps, and opportunities associated with strengthening capacities for public health emergency management. The objective is to identify opportunities for new modalities of engagement for capacity strengthening suitable for the restrictions imposed by COVID-19 (i.e. limited international travel), such as self-directed learning, remote technical assistance, and/or creating repositories of training materials and other resources. Responses from the survey may be used to develop case studies as examples of best practices or opportunities for other countries to learn from. If you agree to be contacted after completing the questionnaire, we will share any draft reports or case studies with you for input and comment.

Participation in this survey is voluntary. The questionnaire can be completed by anyone familiar with the operations and protocols of the EOC in question; it can also be completed by more than one person. In the case of multiple respondents, please list all respondents’ names and other information.

**NOTE: all questions are long answers, unless otherwise noted**

**Respondent Information**

What is your name? (short answer)

What is your email address? (short answer)

May we contact you if we have follow-up questions? (yes/no)

What is your position and organization/agency? (short answer)

Which EOC (country/district) do you work in (if applicable)? (short answer)

**EOC Information – basic details**

Under what authority/ministry does the EOC operate?

Does it have a recognized legal mandate to perform emergency response functions? (If yes, please provide details)

Are EOCs established at the sub-national level in your country, in addition to the national level? If yes, please briefly describe the structure of the EOC network in your country (number of facilities, what administrative level they are associated with, etc).

**EOC Information - prior to pandemic**

Prior to the COVID-19 pandemic, what activities were used to design, develop and operationalize EOCs at the national and sub-national level (if sub-national EOCs exist)? For example, were any of the following used?

* In-person trainings in-country
* Participation in trainings outside of the country
* Online resources and templates
* Regional collaboration
* Simulation Exercises

Prior to the pandemic, did partners or donors from outside of the government (such as WHO, Africa CDC, US CDC, etc.) provide direct technical assistance to your EOC? (Y/N)

If so, please list the organizations involved and describe the assistance they provided:

Prior to the pandemic, was source material (planning documents, training materials, etc) from other organizations used when developing the EOC? (Y/N)

If so, please list the organizations from which the source material was derived, and describe the type of materials:

**EOC Information - during the COVID-19 pandemic**

Please list the core activities performed by the EOC during the COVID-19 response:

What are the greatest challenges the COVID-19 pandemic poses to EOC functioning?

During the pandemic, what activities have been used to help EOCs at the national (and/or sub-national level, if relevant) to adjust or expand activity? For example, have any of the following been used? (Please select all that have been used)

* In-person trainings in-country
* Participation in trainings outside of the country
* Online resources and templates
* Regional collaboration
* Mid-Action reviews
* Deployment of additional personnel
* Inter-sectoral collaborations
* Change in Leadership
* Other (please describe):

During the pandemic, have partners or donors from outside of the government provided direct technical assistance to or national or sub-national EOCs? If so, please list the organizations involved and describe the assistance they have provided:

During the pandemic, has source material (planning documents, training materials, etc) from other organizations (such as WHO, Africa CDC, US CDC, etc) been used to guide EOC activities? If so, which organizations have been drawn from, and what type of source materials have been used?

How do EOCs fit into the broader national response? Do they coordinate regularly with other ministries and levels of government?

What type of model is used to structure the national response? (Examples could include Incident Management System, Cluster system, etc.)

Is the pandemic affecting response efforts for other public health programs coordinated through the EOC? If yes, please briefly describe which programs and what the impact has been.

**Next Steps**

Are there specific areas of the COVID-19 response effort in need of further strengthening? Y/N

(Please list the specific areas)

If so, what tools will be used to strengthen those areas?

Would self-directed, online learning materials for EOC staff be helpful? (Y/N) If yes, are there particular subject areas or types of materials that would be most useful?

Would targeted technical assistance based on a specific need (such as establishing an IMS, integrating local EOCs into the national response framework, etc) be helpful? If yes, in which areas?

Do you think remote technical assistance would be sufficient to achieve your capacity strengthening aims?

Are there any other tools or assistance that would be helpful?

Any further comments?